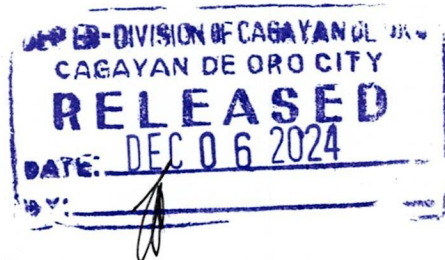




Republic of the Philippines
Department of Education
REGION X
DIVISION OF CAGAYAN DE ORO CITY



Office of the Schools Division Superintendent

04 Dec 2024

DIVISION MEMORANDUM
No. 953 s.2024

RESOURCE PERSON ON GENDER AND SENSITIVITY DEVELOPMENT
DEPARTMENT OF EDUCATION- DIVISION OF MALAYBALAY

TO: Jeane R. Joson
This Division

- Regarding the letter request from the Department of Education, Division of Malaybalay signed by the Schools Division Superintendent **CHERRY MAE L. LIMBACO-REYES**, CESO V for **Jeane R. Joson**, the Mental Health Program Coordinator of the Department of Education - Cagayan de Oro City Division as guest speaker on **Mental Health Awareness** during their training on Gender and Development at Red Hotel and Onshore Restaurant, Jasaan Misamis Oriental on December 10, 2024.
- Enclosed is the letter for reference.
- In adherence to Equal Opportunity Principle (EOP), inclusive and fair treatment are accorded to all personnel regardless of age, gender and sexual orientation, disability, religion, and ethnicity.
- This Office directs immediate and dissemination of this Memorandum.

ROY ANGELO E. GAZO
Schools Division Superintendent

Encl.: As stated
Reference: None
To be indicated in the Perpetual Index
under the following subjects:

HEALTH EDUCATION

SCHOOL MENTAL HEALTH PROGRAM

DM-003-SGOD-SHN-JRJ / DIVISION MEMORANDUM RESOURCE PERSON ON GAD
December 4, 2024



Address: Fr. William F. Masterson Ave., Upper Balulang, Cagayan de Oro City
Telephone: (088) 855-0044, (088) 855-0047, (088) 328-2142
Email Address: cagayandeoro.city@depd.gov.ph
Website: <https://depdcdo.net/>

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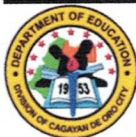
Republic of the Philippines
Department of Education
REGION X
SCHOOLS DIVISION OF CAGAYAN DE ORO CITY

No: _____

TRAVEL AUTHORITY FOR OFFICIAL TRAVEL

NAME	JEANE R. JOSON
Position/Designation	Nurse II
Permanent Station	EAST 1
Purpose of Travel (must be supported by attachment)	Gender and Development Activity (GAD) • Resource Speaker on Mental Health Awareness
Host of Activity	Department of Education (DepEd) Division of Malaybalay
Inclusive Dates	December 10 , 2024
Destination	Sophie Red Hotel and Onshore Restaurant , Jasaan Misamis Oriental
Fund Source	Personal
<i>I hereby attest that the information in this form and in the supporting documents attached hereto are true and correct.</i>	
 JEANE R. JOSON RN.MAN Nurse II December 3,2024 Date	
<i>This is to certify that the trip of the requesting employee satisfies all minimum conditions for authorized official travel and that alternatives to travel are insufficient for purpose stated herein.</i>	
ROSALIO R. VITORILLO Chief, School Governance Operations Division December 3,2024 Date	
APPROVED	
 ROY ANGELO E. GAZO Schools Division Superintendent Decem D No: _____	

TRAVEL AUTHORITY FOR OFFICIAL TRAVEL



Address: Fr. William F. Masterson Ave., Upper Balulang, Cagayan de Oro City
Telephone: (08822)-8550048



Republic of the Philippines
Department of Education
REGION X – NORTHERN MINDANAO
DIVISION OF MALAYBALAY CITY



November 7, 2024

ROY ANGELO E. GAZO, CESO V
Schools Division Superintendent
Division of Cagayan de Oro City
Cagayan de Oro City

Attention: **JEANE R. JOSON**
Nurse II
SMH Coordinator
Division of Cagayan de Oro City

Dear Dr. Gazo:

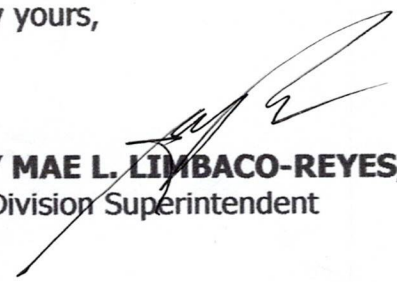
GAD Amazing day

Department of Education-Division of Malaybalay City will undergo a Gender and Development activity and expressed our intent to invite **JEANE R. JOSON** as guest speaker for the topic pertaining to **Mental Health Awareness on December 10, 2024, 9am-11am at Sophie Red Hotel and Onshore Restaurant, Jasaan Misamis Oriental.**

Her expertise on the abovementioned topic will definitely enlighten and guide the SDO personnel to manage such mental health issues and concerns.

For further inquiries please contact Marsfifth M. Mamawag, Senior Education Program Specialist, Division GAD Coordinator at 09777788301.

Very truly yours,


CHERRY MAE L. LIMBACO-REYES, CESO V
Schools Division Superintendent



Address: Sayre Hi-way, Purok 6, Casisang, Malaybalay City
Telefax No.: 088-314-0094;
Email Address: malaybalay.city@deped.gov.ph
Website: www.depedmalaybalay.net